



# EARL COLLINS FOUNDATION

MISSOURI-ARKANSAS DISTRICT, KIWANIS INTERNATIONAL

FUNDS PROVIDED FOR SCHOLARSHIPS, BUILDERS CLUBS, KEYCLUB, CIRCLE K

To: ECF Trustees, Officers, and Club Presidents  
From: Ruby Woodson, Chair, Scholarship Committee  
Date: August 1, 2009  
Subject: ECF 2010 Scholarship Applications

Attached is the time line the Scholarship Committee has set so the applications from the 23 divisions will be selected by the time we meet in Branson, Missouri, for the Mid-Year Conference on February 20, 2010. Trustees; please make sure this information gets in the hands of each of your club presidents to ensure participation by all clubs. Club Presidents; please distribute copies of pages 2 and 3 to your high school counselors so that they can get these applications made available to their students. Applications will also be available in the Kiwanigram and at the District website. Of special note is the form on page 8 for clubs to submit their 2010 contributions to the Earl Collins Foundation.

## ***TIME LINE 2009-2010*** EARL COLLINS FOUNDATION SCHOLARSHIP APPLICATION

### **TRUSTEES**

**August/September 2009** – Contact each club president in your division ensuring that they have the scholarship packet and understand the scholarship application process. Fill in your name and address at the bottom of page 6 on the *Instructions to Club Presidents* so they know where to send their graded applications.

**January 15, 2010** – Complete Division Grading Form for all scholarship applications from clubs in your division. Forward the Division Grading Form and applications for top three applicants, including applications and supporting documentation, to the Earl Collins Foundation Scholarship Chair by this date.

### **CLUB PRESIDENTS** – Refer to the specific instructions for Club Presidents on Page 6

**September 2009** – Fill out the bottom portion of the first page of the application ***Deliver to Sponsoring Kiwanis Club*** in its entirety. (If you do not fill this out, applicants do not know where to return the application.) Make 10-12 copies of the Application and Application Instructions (pages 2 and 3) and deliver to appropriate high school counselor for distribution. You may distribute to more than one high school in your community and applicants need not be members of Key Club to apply. Strongly communicate the application deadline of November 30, 2009.

**December 17, 2009** – Complete the Club Grading Form in its entirety and submit it along with the top three applications and supporting documentation to your Division Trustee by this date. Their name and address should be found at the bottom of your Instruction sheet on page 6. Be sure the Club President has signed the applications.



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 MISSOURI-ARKANSAS DISTRICT, KIWANIS INTERNATIONAL  
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**\$750 SCHOLARSHIP APPLICATION FOR 2010 HIGH SCHOOL SENIORS**

EARL COLLINS FOUNDATION SCHOLARSHIP COMMITTEE  
 MISSOURI-ARKANSAS DISTRICT, KIWANIS INTERNATIONAL  
 (Type or print all information)

NAME OF STUDENT, \_\_\_\_\_  
 (First) (Middle) (Last)

STUDENT'S MAILING ADDRESS \_\_\_\_\_  
 (Street or Box Number)

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ CELL# \_\_\_\_\_ email \_\_\_\_\_

NAME OF HIGH SCHOOL \_\_\_\_\_

AGE \_\_\_\_\_ GRADUATES IN \_\_\_\_\_ RANKS (#) \_\_\_\_\_ IN CLASS OF (#) \_\_\_\_\_

TO ATTEND \_\_\_\_\_ TO PREPARE FOR \_\_\_\_\_

NAME OF PARENT (S) OR GUARDIAN \_\_\_\_\_

PARENT (S) OR GUARDIAN'S MAILING ADDRESS \_\_\_\_\_  
 (Street or Box Number)

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ CELL# \_\_\_\_\_ email \_\_\_\_\_

ADJUSTED GROSS INCOME OF PARENT(S) \$ \_\_\_\_\_  
 (Scholarship winners will be required to submit a copy of IRS 1040, for 2008 before checks will be issued)

NUMBER OF SIBLINGS ATTENDING COLLEGE FALL OF 2010 \_\_\_\_\_

**OTHER INFORMATION REQUIRED:**

1. Records from high school principal or counselor:
  - a) Evidence of scholastic ability in the form of college aptitude scores. **Minimum ACT of 23 required.** (ACT or SAT preferred)
  - b) Evidence of achievement in the form of a transcript, including the ratio of the applicant's class rank to class size.
2. From teachers:
  - a) At least two letters supporting the application from selected faculty representing required courses in the college preparatory curriculum followed by the applicant.
2. From applicant:
  - a) Evidence of motivation in the form of a list of extracurricular activities such as: (Leadership, Community Services, Class Offices, Church Activities, Key Club activities and honors received.
  - b) A statement, not to exceed one page in length, of your educational plans and goals. In judging this item, phrasing, spelling, appearance and depth of plans will be considered.
  - c) How many years have you been in Key Club including the current year? \_\_\_\_\_

\* I certify that all information is true and correct: (Signature of Applicant) \_\_\_\_\_

**DELIVER TO SPONSORING KIWANIS CLUB BY NOVEMBER 30, 2009**

Sponsoring Kiwanis Club \_\_\_\_\_ Date \_\_\_\_\_

Club President \_\_\_\_\_  
 (Printed Name) (Signature)

Address \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_



# EARL COLLINS FOUNDATION

## MISSOURI-ARKANSAS DISTRICT, KIWANIS INTERNATIONAL

FUNDS PROVIDED FOR SCHOLARSHIPS, BUILDERS CLUBS, KEYCLUB, CIRCLE K

### SCHOLARSHIP APPLICATION INSTRUCTIONS

WE ARE PLEASED THAT YOU ARE MAKING APPLICATION FOR AN EARL COLLINS FOUNDATION SCHOLARSHIP. FOLLOW THE INSTRUCTIONS CAREFULLY SO THAT YOUR APPLICATION WILL RECEIVE DUE CONSIDERATION.

**SCHOLARSHIP**, documented by college academic readiness tests, and **NEED** are primary factors in determining these awards. Eligibility standards and judging are as follows:

**COLLEGE ACADEMIC READINESS:** Applicant must score at least **23** on the American College Test (**ACT**) or at least the **82nd** percentile on the Scholastic Aptitude Test (**SAT**). **EXCEPTION:** Where the ACT or SAT is not made available to the individual, application may be made provided a grade point average of **3.3** or higher is achieved in the college preparatory curriculum.

- 1) **ACHIEVEMENT** (Maximum - 35 points) - Class Rank is converted to a percentile with 100% receiving 35 points, 99% receiving 34 points, etc. Percentile less than 66% receives 0 points. For example, an applicant ranking 5th in a class of 495 has a 99 percentile --  $491/495 = 99\%$ .
- 2) **VOLUNTEERISM** (Maximum - 15 points) - This is indicated by your success in extracurricular activities such as: (Leadership, Community Service, Class Offices, Church Activities, etc.), all performed while maintaining superior grades. **SUBMIT THIS INFORMATION SEPARATELY, ATTACHED TO YOUR APPLICATION.** Be specific about what your volunteer activities involve. It will be judged subjectively.
- 3) **HONORS** (Maximum - 10 points) - List honors accorded you such as Merit Scholarship, Valedictorian, Salutatorian, Citizenship awards, etc. **SUBMIT THIS INFORMATION SEPARATELY, ATTACHED TO YOUR APPLICATION.** It will be judged subjectively.
- 4) **EDUCATIONAL OBJECTIVE** (Maximum - 10 points) - Attach to your application a statement not to exceed one page in length of your educational plans and goals. In judging this item, phrasing, spelling, appearance and depth of plans will be considered. It will be judged subjectively.
- 5) **LETTERS OF RECOMMENDATION** (Maximum - 10 points) - A **MINIMUM OF TWO LETTERS** from high school faculty members representing courses in the college preparatory curriculum which was followed by the applicant. Each letter may earn 5 points.
- 6) **FINANCIAL NEED** (Maximum - 20 points PLUS) - List adjusted gross income of parent(s) from 2008 income tax return. One-fifth (1/5) point will be deducted for each \$1,000 of adjusted income in excess of \$50,000. Also report number of siblings (in your family) now in college \_\_\_\_ . Add 1 point for each sibling. Scholarship winners will be required to submit a copy of IRS 1040 for 2008 to document income before a check will be issued.
- 7) **KIWANIS FAMILY BONUS** (maximum - 10 points) - Two (2) points for each year of Key Club Membership (maximum - 8 points) with additional bonus of two (2) points if applicant served as a Key Club District Officer. If there was no membership in Key Club, the student may add one and one quarter (1-1/4) points each year student assisted Kiwanis with a program or project (maximum - 5 points).

Applicant must be applying for entrance to an accredited institution of higher learning, i.e., a Junior or Community College or University. Your application must be judged and endorsed by a Kiwanis Club of the Missouri-Arkansas District of Kiwanis International. **YOU ARE RESPONSIBLE** for submitting your application, with appropriate attachments, to your local sponsoring Kiwanis Club and **YOU ARE RESPONSIBLE** for insuring that the materials required from the School Principal, Faculty Members and parents are submitted to the sponsoring Kiwanis Club, as listed at the bottom of the front page of the application, by **NOVEMBER 30, 2009**.

**INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.**

The Earl Collins Foundation Scholarship Committee



**Earl Collins Kiwanis Foundation Scholarship**

**ACHIEVEMENT WORKSHEET**

**Name of Applicant:** \_\_\_\_\_

Example: Ranks 5<sup>th</sup> in Class of 495.  $491$  (subtract rank from class size and add one) divided by 495 = 99 percentile.  
 100 percentile - 99 percentile = 1 point reduction. 35 points – 1 point = 34 points

$$\frac{\text{Class size}}{\text{class rank}} + 1 = \frac{\text{class rank}}{\text{class size}} = \frac{\text{applicant percentile}}{\text{applicant percentile}}$$

$$\frac{100}{\text{Maximum Percentile}} - \frac{\text{applicant percentile}}{\text{applicant percentile}} = \frac{\text{reduction}}{\text{reduction}}$$

$$\frac{35}{\text{Maximum Points}} - \frac{\text{reduction}}{\text{reduction}} = \frac{\text{Achievement Points}}{\text{Achievement Points}}$$

**FINANCIAL NEED WORKSHEET**

$$\frac{\text{Annual income}}{\text{Annual income}} - \frac{\$50,000}{\text{base level}} = \frac{\text{overage}}{\text{overage}} / 1000 = \frac{\text{factor}}{\text{factor}}$$

$$\frac{\text{Factor}}{\text{Factor}} / 5 = \frac{\text{reduction}}{\text{reduction}}$$

$$\frac{20}{\text{Maximum Points}} - \frac{\text{reduction}}{\text{reduction}} + \frac{1 \text{ pt per sibling in college}}{1 \text{ pt per sibling in college}} = \frac{\text{Financial Need Points}}{\text{Financial Need Points}}$$



## **CLUB PRESIDENTS INSTRUCTIONS FOR GRADING 2008-2009 SCHOLARSHIP APPLICATIONS**

**YOU** and your club will determine whether seniors from high schools in your area have the opportunity to apply for an Earl Collins Foundation \$750 Scholarship. You can help to improve our program and insure this opportunity for the students if you do the following:

- 1) Upon receiving the Earl Collins application packet, complete the bottom portion of the first page of the application with your name and address and other information requested. If you do not complete this section, then applicants do not know where to send completed applications. Make at least 12 copies of the application (page 2) and student instructions (page 3).
- 2) At this point the club's ad hoc ECF committee, OR the club President should take the application packets to the appropriate person at the high schools in your area. You may leave as many applications as you like.
- 3) Ensure that the Counselor or individual assisting students with scholarship applications understands our program and the deadline for submitting the application [at some time you might check on the progress]. Please ask that applications be widely distributed to all qualified students.
- 4) Ensure that your club understands the Foundation Program. Detailed information about the Foundation and a form to submit contributions is found on page 8 of this packet. If there are any questions, your Division Foundation Trustee, as listed at the bottom of this page, will assist you.
- 5) Do not consider applications from candidates who do not meet the "College Academic Readiness" qualification (ACT/SAT Score) and/or the grade point average qualification in the absence of ACT/SAT scores set forth on the first page of the application packet. List the candidate on the grading form along with ACT score but do not judge the applications. Applications must be complete.
- 6) When tallying points please do not include the ACT score in the total score.
- 7) Use the Club Grading/Rating form as found on page 6 of this packet.
- 8) Complete your screening/rating process by **DECEMBER 10, 2009**.
- 9) Forward your rating sheet(s) listing all applicants to your Division Earl Collins Foundation Trustee **NO LATER THAN DECEMBER 17, 2009**. Clearly identify your number 1, 2 and 3 candidates. Include the application and supporting data for your number 1, 2 and 3 applicants.
- 10) Complete and sign the Club Grading Form, showing Applicants, Finalists and Scholarship Application Information.
- 11) Consider all qualified applicants for Earl Collins scholarships.
- 12) Send a thank you letter to unsuccessful applicants [and successful students as well] along with their application, as they may wish to use it to apply for another scholarship. Do not send the "scoring sheet" or other work sheets, and please do not write on the application. Thank you.

The Earl Collins Foundation Scholarship Committee thanks you!



**2009-2010 Earl Collins Kiwanis Foundation Scholarship  
 Club Grading Form**

#	NAME	ACT Score (min 23)	Achieve #1 35 pts	Volun #2 15 pts	Honors #3 10 pts	Career #4 10 pts	Letters #5 10 pts	Fin/Need #6 20 pts Plus	Bonus #7 10 pts	Total 1 thru 7 110 pts plus
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										

List Three Club Finalists in rank of order

#	NAME	ACT Score (min 23)	Achieve #1 35 pts	Volun #2 15 pts	Honors #3 10 pts	Career #4 10 pts	Letters #5 10 pts	Fin/Need #6 20 pts Plus	Bonus #7 10 pts	Total 1 thru 7 110 pts plus
1										
2										
3										

**SCHOLARSHIP APPLICATION INFORMATION**

1	Number of applications considered by Club	
2	Number of High Schools participating	
3	Number of High Schools in community	

President's Signature \_\_\_\_\_ Date \_\_\_\_\_

Club \_\_\_\_\_ Division \_\_\_\_\_

**Send to Trustee by December 17, 2009:**

Trustees Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ email: \_\_\_\_\_



**2008-2009 Earl Collins Kiwanis Foundation Scholarship**  
**Trustee Division Grading Form**

#	NAME	ACT Score (min 23)	Achieve #1 35 pts	Volun #2 15 pts	Honors #3 10 pts	Career #4 10 pts	Letters #5 10 pts	Fin/Need #6 20 pts Plus	Bonus #7 10 pts	Total 1 thru 7 110 pts plus
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										

List Three Division Finalists in rank of order

#	NAME	ACT Score (min 23)	Achieve #1 35 pts	Volun #2 15 pts	Honors #3 10 pts	Career #4 10 pts	Letters #5 10 pts	Fin/Need #6 20 pts Plus	Bonus #7 10 pts	Total 1 thru 7 110 pts plus
1										
2										
3										

**SCHOLARSHIP APPLICATION INFORMATION**

1	Total number of club applications (refer to club grading sheets and total)	
2	Number of High Schools participating (refer to club grading sheets and total)	
3	Total Number of High Schools in Division (refer to club grading sheets and total)	
3	Number of Division Clubs participating	

Trustee's Signature \_\_\_\_\_ Date \_\_\_\_\_

Club \_\_\_\_\_ Division \_\_\_\_\_

Trustees send Division finalists  
and supporting documentation to:

Ruby Woodson, ECF Scholarship Chair  
70 NE Highway Y  
Trenton, MO 64683

Questions – (660) 359-5107 or email [davesbsi@grundyec.net](mailto:davesbsi@grundyec.net)



**EARL COLLINS FOUNDATION**  
 MISSOURI-ARKANSAS DISTRICT, KIWANIS INTERNATIONAL  
 FUNDS PROVIDED FOR SCHOLARSHIPS, BUILDERS CLUBS, KEYCLUB, CIRCLE K

**EARL COLLINS FOUNDATION, 2009-2010**

The Earl Collins Foundation of the Missouri-Arkansas Kiwanis District of Kiwanis International was originally the Earl A. Collins Memorial Scholarship Fund. Establishment of the scholarship fund was approved during the 1960 Missouri-Arkansas District Convention in Saint Joseph, Missouri, to perpetuate the memory of Dr. Earl A. Collins, an educator, Past Governor and Secretary of the Missouri-Arkansas Kiwanis District. Dr. Collins began his career in education as a teacher and later served as an administrator. He was on the faculty of Central Missouri State College for 15 years and then was on the faculty of Southeast Missouri State College for an additional 20 years. In his chosen field of education, Earl was honored and respected and he made many contributions to the progress of education. Earl was well known through his authorship of many school textbooks and his research into and writing on the history of Missouri and its peoples. One of his best known books was "Legends and Lore of Missouri."

As a Kiwanian, Earl was a charter member of the Cape Girardeau Kiwanis Club and served as Missouri-Arkansas Governor in 1952. During his administration, the decision was made to have the first Mid-Winter Conference in Springfield, Missouri, in February of 1953. The Springfield-Downtown Kiwanis Club sponsored the conference then and for several more years. 190 Kiwanians attended the first meeting and since it was a success, the Mid-Year, as it is presently known, is a vital part of the Missouri-Arkansas District's annual activities. Dr. Collins was the first salaried district secretary and KIWANIGRAM editor, serving in this position from 1956 until his death in 1960.

When the scholarship fund was established soon after his death, it was suggested that each Kiwanis Club in the District contribute \$1.00 per member to the fund with the interest to be given to deserving students attending Southeast Missouri State College. The recipients of the scholarships may now attend the college or university of their choice. For several years the scholarship was in the amount of \$500.00 to 27 high school seniors from the Missouri-Arkansas Kiwanis District. Beginning in the 2002-2003 academic year the scholarships are for \$750.00, with 23 scholarships being awarded to high school seniors from the Missouri-Arkansas Kiwanis District.

The first club to contribute \$1.00 per member was the Kiwanis Club of Sullivan, Missouri, followed by the Kiwanis Club of Liberty, Missouri. Currently, each Kiwanis Club contributing at least \$5.00 per member receives a banner patch to signify the club's contribution and desire to make an investment in the leaders of tomorrow. Individuals are also encouraged to make contributions to the fund as a tribute or memorial to honor Kiwanians, friends, family, or associates of Kiwanians.

The Foundation initiated the Charter Program beginning in the 1985-86 administrative year and in the 1993-94 administrative year replaced it with the Fellow Program. A club or individual is named a "Fellow" by contributing at least \$250.00 per year over a maximum period of four years. Also, a lump sum contribution of \$1,000.00 will qualify for the current "Fellow" program. The first club to contribute \$1,000.00 to the "Charter" and "Fellow" programs was the Kiwanis Club of Cape Girardeau, Missouri.

The recommended contribution to the Missouri-Arkansas District Earl Collins Foundation is \$5.00 per member or more. Please send contributions to:

Barbara Rhinehart, Secretary  
 Earl Collins Foundation  
 3500 Cherry St,  
 Pine Bluff, AR 71603

Send acknowledgement to: \_\_\_\_\_  
 (Name)  
 \_\_\_\_\_  
 (Address)  
 \_\_\_\_\_  
 (City, Stats, Zip Code)

Kiwanis Club of: \_\_\_\_\_ Division \_\_\_\_\_

Members: \_\_\_\_\_ x \$ 5.00 = \$ \_\_\_\_\_ Amount contributed \$ \_\_\_\_\_

Members: \_\_\_\_\_ x \$10.00 = \$ \_\_\_\_\_ Amount contributed \$ \_\_\_\_\_